

Present: Matt Cavalli, Mary Gustas, Russell Lauderdale, Takara Page, Juan Ortiz, Shawn Premer, Eric Stewart, Beth Washington

Absent: Tricia Edgell, Luke Kujacznski, Carla Sones, Ann Woolley

KVCC: Rachel Bair, Craig Jbara, Tracy Labadie, Vic Ledbetter, Bill McElhone, Kate Miller, Tom Sutton

1. Acceptance of Agenda
 - a. The agenda was accepted as written.
2. Approval of Minutes
 - a. The Minutes of the July 10, 2020 meeting were approved as written.
3. Advisory Board items
 - a. Introduction of new members
 - b. Discussion of term limits
 - c. Tentative 2021 meetings dates: 1/8, 4/2, 7/9, 10/1
4. Future for Frontliners Program Update (Kate Miller)

Through the Futures for Frontliners scholarship program, Michiganders who served as essential workers during the COVID-19 pandemic, have the opportunity to attend Kalamazoo Valley Community College tuition-free. This scholarship can be applied while pursuing an associate degree or certificate either full-time or part-time

 - a. There are several qualifications to be eligible for this scholarship such as Michigan residency, working during a specific time period, high school diploma or equivalent, not having previously earned an associates or bachelor's degree, etc.
 - b. The KVCC Groves programs that are eligible include Wind Turbine Technician Academy and Police Academy
 - c. A vanity URL has been provided for convenient access to the Future for Frontliners page
 - d. Recipients can attend school in January 2021
 - e. To maintain your scholarship award, you must complete your degree in 4 years as well as keeping 12 credit hours during a 12 month period
 - f. Lynn Grammel is the KVCC contact for those expressing interest in the program
 - g. The Virtual Skill Trade Expo presented on this program on Friday October 3, 2020
5. Brief Program Updates and Board Discussion
 - a. Kate Miller presented the following updates:
 - i. Corporate Training
 - There has been high demand for work force development
 - American Axle has had several classes over the summer and into the fall including Electrical courses, Basic Fluid Power, and CNC with support from the Technical Trades Department



- a. Currently collaborating on a Managing Financial Statement series
 - High interest from Consumers Concrete in several courses
 - A course proposal has been received from Benetler Automotive
 - Parker Hannifin has reached out for collaboration
 - The decision was made to not offer open enrollment classes at this time
 - a. On hold until January 2021
 - There has been a big focus on virtual learning
 - The Leadership series has been hosted in person and virtual sessions
 - Currently developing a professional readiness course
 - Working on different platforms to deliver training
 - ii. Community Culinary and Nutrition
 - Lizzie Luchsinger just completed a cookbook that is designed to support individuals with severe mental health challenges
 - CCN is currently working on a collaboration with the chef from Water and Wheat to follow the CARES model
 - For current culinary courses, food is being delivered beforehand so participants can follow along at home
 - A proposal for Bronson has been submitted for SNAP programming
 - iii. Health Careers
 - Phlebotomy continues to be in high demand with the academies being full through April 2021
 - a. Currently looking for ways to increase class capacity
 - There are still open spots for the January 2021 Patient Care Academy
 - The fall Dental Radiography course hosted both credit and non-credit students
 - iv. Momentum/Community Outreach
 - The Momentum CNC Academy that began in March 2020 was interrupted due to the pandemic but were able to graduate in August 2020
 - a. According to the Office of Community Corrections, the Momentum graduates are 112% less likely to repeat past offenses
 - Currently working with the local court on delivering the Families in Transition classes (virtually)
- b. Tom Sutton presented the following updates:
- i. Wind Turbine Technician Academy
 - WTTA 22 is in session
 - a. This class just completed their first scheduled field maintenance training
 - b. Program adjustments were made to ensure the safety of students, faculty and staff during the Covid 19 pandemic
 - i. The class has been divided in half so they can work in separate areas from the other half
 - The expectation is that we can run a full class (14) for WTTA 23

- a. WTTA 23 will utilize part-time instructors to maintain ratio of students to instructors
 - Increase seen in displaced Covid 19 workers seeking employment in essential industries such as WTTA and Telecomm
 - ii. Cell Tower
 - Demand for proctor exams has dramatically increased
 - Cell carriers now require certification for all teams working on the towers
 - KVCC Groves campus is 1 of 2 testing centers certified in the State of Michigan
 - iii. Technical Training Support is currently assisting with Robotics, custom CNC course, Basic Electrical, and will deliver training in upcoming Momentum Academy
 - iv. Ian Salo is providing instructional robotics support for the MAT2 students
 - v. The National Science Foundation grant with Purdue ends in December
 - Developing final presentations that relate to virtual simulation for wind
 - vi. Accrediting GWO organization (in Germany) has requested KVCC WTTA to become the trainer for all new programs in the English speaking world, such as Australia ... from which we will bring two instructors for eight weeks of training ... possible start date for training is July 2021
 - vii. Tom will be moderating a panel for Next Era Energy to discuss our precautions and instructions during the pandemic
 - viii. The Wind Turbine Technician Academy (as well as the wind industry) is to be rebranded as “Renewable Energy”
 - Solar and storage will be part of future academies
 - Next Era Energy to donate solar panels, converters, and a battery storage system
- c. Rachel Bair presented the following updates:
- i. Valley Hub
 - KVCC Valley Hub closed in march due to the pandemic but was able to reopen in May
 - Since reopening, the hub began with one delivery route per week. In July they were able to move to two delivery routes per week
 - When all of food service closed down demand declined but farmers were still producing food. Many pivoted to service direct to the consumer market. They also froze items for future seasons
 - Currently the Valley Hub is analyzing a new system and develop new products
 - Lauren Barnhardt is the new Food Hub Outreach and Marketing Coordinator, replacing Rosie Florian who was promoted to a management position
 - a. This position requires working with people in food processing center to develop food for hospitals and schools
 - The Food Hub is collaborating with Water and Wheat to supply them with vegetables

- ii. Rachel Bair will be teaching a course in sustainable food systems which will incorporate the Valley Food Hub operations into the course material
 - iii. USDA Grant Submitted
 - In September the Food Innovations Center submitted a grant proposal to the USDA Agriculture Food Research Initiative to create a 2 year associates degree in sustainable systems in horticulture, agriculture, sustainable site design, and urban landscaping
 - There will also be a 1 year certificate available
 - The grant will also fund a full time program director
 - Letters of support were provided by KRESA, City of Kalamazoo and Western Michigan University
 - 3 month waiting period to hear if the grant proposal will be awarded
 - iv. Life Enrichment
 - Some of the courses were converted to virtual learning in the spring and some had to be cancelled
 - There will be about 4 or 5 classes this fall such as Mushroom Cultivation and Beekeeping courses
 - The Foodways Symposium is being planned as mostly virtual, with some outdoor activities possible
 - Community Farms program has been ongoing for the last 2 years
 - a. This program focuses on urban farms start up skills
 - b. Working to gain funding for 3 urban farm projects
 - c. Previous grant funds purchased an electric cargo bike for the bike farm; a composting business that will pick up compost
 - Senior services volunteers are back on site
 - The FIC has been utilizing the team from the fitness center for the past four months as well as the team from the office support center
- d. Vic Ledbetter presented the following updates:
- i. Previous police academy's KPI's reached 100% of goals; all cadets graduated and all have been employed
 - ii. Current police academy began with 20 cadets, 2 people dropped out after consideration and discussion with LETC staff and 1 more student was dismissed
 - iii. Good diversity for next police academy
 - iv. The overall numbers for interested students are increasing despite pandemic
 - The Law Enforcement program coordinator, Kenyatta Herrion, has already received close to 20-30 inquiries for people who want to be preservice. 25 is the program target.
 - v. Our Police Academy was one of the first ones back on campus after the Governor's determination of essential training
 - vi. MCOLES has set the standard for all police academies in the State of Michigan, requiring at least 25 hours of diversity training in their program
 - KVCC police academy already provides 50 hours of this training
 - a. ACES training, implicit bias, cultural awareness, expanding your horizons a cultural experience (partnering with Bronson)
 - i. Virtual training this year with a smaller group of participants

- ii. Intentionally invited people who have experienced the previous in-person training
 - iii. A healing experience has been added, partnering with the Kalamazoo Foundation
 - iv. Cadets are required to write a paper following the diversity week, which has proven to be impactful
 - vii. Currently working to develop relationships with surrounding agencies
 - WMED – systemic racism, community policing
 - Director Ledbetter has been invited to speak on panel with SHARE
 - Communicating with new agencies who haven't collaborated with us in the past
 - viii. The Police Academy has over 80 instructors in the academies
 - Working with HR and Finance to convert them from part-time employees to contractors to better reflect their scope of work and realize operational efficiencies
 - ix. The Corrections Academy starts on October 19
 - x. Currently linking with the KRESA law enforcement program to promote student interest
 - e. Tracy Labadie presented the following updates:
 - i. Her department has been focusing on how we can bring students into the classroom and the lab during the pandemic
 - Creative instruction models have been employed
 - A majority of the courses are now virtual, with some lab time
 - a. A lot of work was put into physically restructuring the lab spaces to accommodate social distancing
 - ii. Current focus is getting students settled in to the new process so we can offer the hands on practices that are still valuable
 - iii. Exploring more intentional ways for collaboration between the KVCC Groves Campus and the Industrial Trades department
 - a. Bill McElhone also provided a brief update on the Kalamazoo Valley Museum:
 - iv. The Covid situation has provided an opportunity for staff to explore and create an online platform for program delivery
 - v. Actively working on a reopening plan
- 6. Open up the discussion for questions and idea sharing
 - a. Have employers started inquiring about post-Covid19 training and what will work-situations look like after the pandemic?
 - i. Yes. We are collectively trying to figure out how best to work given the pandemic experience. Most companies are also determining what training is appropriate for investment
 - ii. Training requests are beginning to ramp-up and our intention is to support customers with reasonable safe options
 - b. Due to social distancing guidelines is the Groves Campus currently rentable?

- i. We have implemented a tiered review process with President Washington ultimately making the decision regarding who can be on site. We have not done a facility rental yet but we are implementing more lengthy vetting process due to safety
 - c. Potential collaboration proposed by Matt Cavalli between the Technical Trades Department and WMU
 - d. KVCC Groves campus is developing programs that add value to the community such as working with the Kalamazoo Defenders Office
 - e. Medical culinary and lifestyle medicine is heading in the right direction, working to offer a certificate
7. Call for agenda items for next meeting
- a. Suggestion to reconsider a date change for April's Career and Community Training Advisory Board meeting since it is currently scheduled for April 02 (Good Friday). This date will be finalized at the January meeting.

Next Meeting: January 8, 2021
Kalamazoo Valley Groves Campus (or *Virtually through Zoom*)
7107 Elm Valley Drive | Kalamazoo MI 49009

